

Volunteer Role Description

Role Title:	Volunteer Stock Control Assistant
Role Description:	To help out with retail activities in our charity shop, including: Sorting, pricing and labelling donations given to us to sell. Organising and rotating stock and keeping the stock area tidy. Creating interesting displays in order to promote the sale of items. Researching items of value, pricing and labelling them in order to maximise their chance of sale.
Where:	The Shopmobility Centre, Albert Lane, Barnstaple. EX32 8RL
When:	Monday, Tuesday, Wednesday, Thursday or Friday - preferably mornings, but afternoons if this suits you better.
Commitment:	A few hours a week, to suit your availability.
Requirements:	You must be methodical and organised and have an interest in second hand bric a brac. You will be creative and willing to use your own initiative. You enjoy being part of a team.
What's in it for You:	Whether you are recently retired, or just have some spare time on your hands you will be joining a supportive and friendly team and feel like you are doing something worthwhile for yourself and other people. You will receive full training and on-going support, not to mention copious cups of coffee!
Why we want You?	Without the support of volunteers like you, we would not be able to maintain our current level of service to clients, some of whom have reached a stage in their lives where a little extra help and kindness is greatly needed. Your assistance with our charity shop activities will allow other team members to spend more time to deal with clients on a one to one basis.
Notes:	We have our own permit holders car park which volunteers can use when on duty. You will be reimbursed for out of pocket travel expenses. A uniform will be provided.
For more information, contact	Jennie Archer Volunteer and Community Engagement Officer Email: gonorthdevon@hotmail.co.uk Telephone 01271 328866



